

Functional Specifications

Project Name

Partner Agency Name

Project Manager:
Date:



It is assumed that this document describes the requirements and features of the system and that system will be accepted as complete when these requirements and features are implemented.

REVISION HISTORY

Doc Version	Identifier	Date	Description of Revisions
.01	.01		Initial Draft
.02	.02		

1 INTRODUCTION **3**

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4 USER AUTHENTICATION **ERROR! BOOKMARK NOT DEFINED.**

4.1	LOGIN USING NEBRASKA.GOV USERNAME AND PASSWORD	ERROR! BOOKMARK NOT DEFINED.
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5 SIGNATURES **8**

1 Introduction

1.1 Project Scope:

- 1.) Taken from Concept Document
- 2.) What are the parameters of the application to be designed by Nebraska.gov

1.2 Primary Functionality

This section is for the description of the need that this application is being designed to fulfill. This will also be taken from the project Concept document.

1.3 Constraints:

- 1.) Taken from Concept Document
- 2.) Technical needs of the application.

1.4 Assumptions:

- 1.) Taken from Concept Document
- 2.) Non-technical needs of the application.

2 Project Overview

2.1 Partner Information

<Agency>
Address
City, State, Zip Code
Phone number

Agency information and directives also goes here.

Project Team

2.1.1 Partner Executive Sponsor Contact Information

Contact Name	Contact Title	Phone	Fax	Email	Project Role
	Executive Director				Executive Sponsor

2.1.2 Primary Partner Project Contact Information

Contact Name	Contact Title	Phone	Fax	Email	Project Role
					Primary Contact

2.1.3 Nebraska.gov Executive Sponsor Contact information

Contact Name	Contact Title	Phone	Fax	Email	Project Role
	General Manager				Executive Sponsor

2.1.4 Nebraska.gov Contact Information

Contact Name	Contact Title	Phone	Fax	Email	Project Role
					Project Manager
					Developer

2.2 Existing Business Process

Description of current *office* business process for application goes here.

2.3 Existing Online Process

Description of current *online* business process for application goes here.

2.4 Terminology

The definitions and meaning to terms within this document

- 2.4.1 **Must** - The function or referenced object has to meet the desired outcome outlined in this project.
- 2.4.2 **Should** - 1) The desired function or referenced object may create a favorable environment if achieved but is not required. 2) An opinion based on the assumptions made by the creator of the function or referenced object.
- 2.4.3 **Credentials** – The required security information to access the application
- 2.4.4 **User** – Any member of the general public
- 2.4.5 **Data Store** – An organized collection of information
- 2.4.6 **Published** – Information sent directly to a Web site viewable to the general public
- 2.4.7 **Administrator**- staff member of Nebraska.gov

3 Requirements

The following sections constitute all application requirements. It is understood that the application will be developed in accordance with these requirements using industry standards.

After development has been completed each requirement will be included in a comprehensive testing plan for purposes of quality assurance. All members of the "[Project Team](#)" will be responsible for executing the testing plan in accordance with these requirements.

Any omission or change in requirements once signoff on this document has occurred must be reviewed and approved by the project team and could cause delays in the project timeline.

4 This is where the project manager will detail the functionality of the application	.01
4.1 Functional specifications will be accompanied by a prototype in order to provide a visual representation of the application	.02
4.1.1 If the user has made an entry for all required information they will be presented with the opening question page appropriate to their award level selection	.01

5 Appendix A

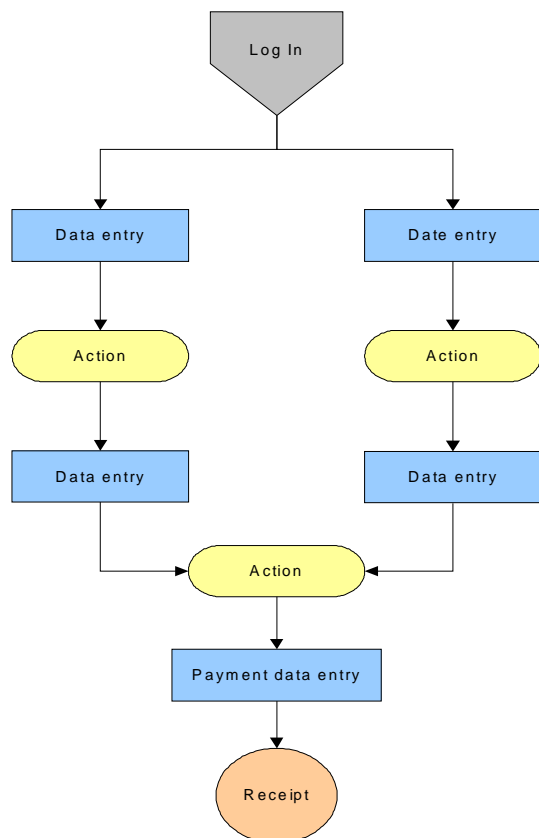
Table

Tables, lists or other information that will be used in the design of the application	This detail information to be provided by the agency	Examples: Fee structures, data relationship structures, drop down list selections, etc.

List

- Item 1
- Item 2
- Item 3
- Item 4
- Item 5

Flow Chart



6 Signatures

All signed parties herein agree that all requirements presented in this document constitute a complete and exhaustive set of requirements.

In addition all signed parties agree that the application prototype with the version listed below has been finalized as part of the creation of this document and is complete and accepted.

Functional Specifications

V 1.0

Prototype Version

V 1.0

Nebraska.gov

Authorized Party

Print Name

Signature

Date

<Agency>

Authorized Party

Print Name

Signature

Date